

CONSTITUTION AND BY-LAWS
OF THE NAPA-SOLANO CHAPTER
OF THE
INTERNATIONAL CONFERENCE OF BUILDING OFFICIALS

(As approved by the Executive Board)

ARTICLE I
Name and Objectives

Section 1. This organization shall be known as the NAPA-SOLANO Chapter of the International Conference of Building Officials.

Section 2. The objectives of the organization are:

- (a) To place the public welfare above all other interests and to apply the special knowledge and skill of the Building Official to the benefit of society.
- (b) To build up the prestige of the Building Official to provide sufficient qualified personnel adequately compensated, to establish minimum standards of what a building department is and to secure adequate recognition and proper place in the administrative organization.
- (c) To investigate and discuss the principles underlying safety in the construction, occupancy and location of buildings and related structures.
- (d) To develop, recommend and promote uniform regulations and legislation pertaining to building construction, and to encourage uniformity in code interpretation.
- (e) To develop, maintain, and promote the adoption of International Code Council Codes and related documents and any other codes adopted by the State of California, and to become Active Class A members of the International Conference of Building Officials.
- (f) To advise and assist in administration of building laws and ordinances.
- (g) To promote and maintain "Home Rule" of building regulations on a local level.
- (h) To do all such other things as are incidental to or desirable for the attainment of the above objectives.

Article II Membership

Section 1. The membership shall be confined to:

- (a) Active members.
 - (1) Building officials, Building, Plumbing, Mechanical, and Electrical Inspectors of all the cities and counties represented in this organization.
- (b) Associated members.
 - (1) Members of the industry and other persons interested in or allied with building construction.

Section 2. All members shall be entitled to participate in meetings and discussions and to membership on committees. For the purpose of bringing up matters for discussion, all members may make and second motions.

Section 3. Each city and county shall be entitled to one vote by an active member on all legislative matters.

Section 4. Dues for membership shall be fixed in the By-laws.

Article III Officers

Section 1. The officers shall be the President, Vice-President, Secretary, and Treasurer all of whom shall be active members REPRESENTING THEIR JURISDICTION at the time of their election to office.

Section 2. The President, Vice-President, Secretary, and Treasurer shall be elected for a term of one year starting on January first of each year.

Section 3. A vacancy in the office of President shall be filled by the Vice-President. A vacancy in the office of the Vice-President shall be filled by the Secretary. A vacancy in the office of Secretary or Treasurer shall be filled by a majority vote of the membership present at any regular meeting.

Section 4. When an officer ceases to be employed by a building department, he will automatically be relieved from office.

Article IV Meetings

Section 1. Regular meetings will be held monthly - the first Wednesday of each month at a time and place selected by the membership, to transact such business as the organization may select. Special meetings shall be held as and when called by the President or when requested by the membership.

Section 2. Complete records shall be kept by the Secretary of all proceedings and actions that transpire at all regular or special meetings.

Article V Amendments

Section 1. Proposed amendments of this constitution and By-laws may be submitted at any regular or special meetings provided that the proposed amendment or amendments shall be signed by five (5) members of the organization. The proposed amendments shall be discussed and all members notified, and shall be voted upon at the next regular meeting by the membership and shall receive a majority vote of 2/3 of the active members in attendance and qualified under Section 3 Article II, for final adoption. Amendments shall be submitted to the Executive Board of the International Conference of Building Officials for approval. The effective date of amendments will be thirty (30) days after ratification of the Executive Board of the International Conference of Building Officials.

Article VI Dues

Section 1. Dues shall be reviewed and set by the Board, and approved by the membership on the last meeting of each year,

Article VII Distribution of Assets

Section 1. On the dissolution or winding up of this association, its assets remaining after payment of or provision for payment of, all of its debts and liabilities shall be forfeited and surrendered to the International Conference of Building Officials.

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Article VIII
Annual Reports

Section 1. The Treasurer shall render a financial report to the membership on the last meeting of the fiscal year.

Article IX
Order of Business

Section 1. Parliamentary procedure shall be as defined in Robert's Rules of Order.

Section 2. The order of business of this organization shall be as follows:

1. Roll call of officers.
2. Approval of minutes of previous meeting.
3. Communications.
4. Reports of officers and committees.
5. Program of special speakers.
6. Unfinished business.
7. New business.
8. Election of officers.
9. Adjournment.

PASSED AND ADOPTED THIS _____ DAY OF _____, 19__.

(Signed) _____
PRESIDENT

(Signed) _____

(Signed) _____

(Signed) _____

ATTEST:

SECRETARY

I certify that the foregoing is a true and correct copy of the Constitution and By-Laws of the Napa-Solano Chapter of the International Conference of Building Officials passed and adopted the 4th day of November 1998 by a majority vote.